



Policies and Practicing

including Monthly Payments and Re-scheduling Missed lessons

Practicing between Lessons

- **Instructors would always like to see more practicing from their students!**
- **Practicing between lessons helps contribute to a successful lesson.**

Monthly Payments

- **Submit your monthly payment by the end of the first week of the month.**
- **Set your monthly payment reminder!**
- **If you are going to be late on a payment, please contact us ahead of time.**
- **Follow-up emails and phone calls take up valuable time for everyone.**

Re-scheduling Missed Lessons

- **Give 24 hours notice of absenteeism, and we will re-schedule the lesson.**
- **No make-ups are offered for same day requests or no shows, for any reason.**
- **If 24 hours notice isn't given, the lesson will not be rescheduled. In this case, the instructor is paid for this scheduled lesson.**
- **The instructor will wait for the student in the ZOOM room for the first 10 minutes of the lesson.**

Cancellation of Lessons

- **2 weeks notification prior to the start of the following month.**